



## Project Surveyor/PLS

### JOB SUMMARY

Coordinates and directs all aspects of assigned survey projects to ensure that projects are completed within budget and timeline constraints. Reviews projects for compliance with statutory and company policies and standards. Reviews project deliverables before stamping and/or delivery to clients. Estimates jobs for RFPs and addressed other requests from potential clients. Coordinates survey work with other Y2 team members to ensure multidisciplinary projects are addressed in an efficient manner. Develops and advises others in the survey department on best practice techniques based on and changing with the most recent technology. Aids in mentoring and training of survey staff

### REQUIREMENTS

1. Licensed in Wyoming and/or Idaho.

### MAJOR TASKS, DUTIES AND RESPONSIBILITIES

- 1) Project Management and Standards Development/Maintenance
  - a) Confer with the client and Survey Department Manager to develop proposals and estimates, determine project requirements, timeframes and other information necessary to ensure projects are completed on time and on budget. Alerts the necessary personnel of any changes to the proposed scope of services, budget or contract.
  - b) Ensure projects follow all federal, state and local laws, and any requirements of the firm.
  - c) Review and stamp plats, surveys and certifications.
  - d) Review and approves invoices and assists with collection when necessary.
  - e) Perform calculations, setup, or fieldwork as needed to assist field crews.
  - f) Coordinate with the Survey Project Manager and Survey Technicians to develop and maintain standard field codes and data formats compatible with data collection and CAD/design software.
  - g) Coordinate with the Survey Department Manager to develop best practice techniques for all aspects of surveying to ensure the department has available the most efficient practices and is taking advantage of the latest available technology.
- 2) Work with project team members, serve as interface with clients.
  - a) Maintain a positive working relationship with team members.
  - b) Collaborate with Managers to prioritize projects, workloads and needs.
- 3) Service to the company, community, and profession
  - a) Participate in marketing efforts.
  - b) Develop client and professional networks through professional associations, committees, and business associations. Promote the professional standing of the firm through those networks.
- 4) Professional Development
  - a) Maintain licensure by attending training sessions and conferences.
  - b) Work toward professional licensure in other states where Y2 operates.

### BENEFITS

This position is a full-time, benefited position. Benefits include *vision, dental, and medical insurance; a 401(k) plan; paid time off; short- and long-term disability insurance.*

**TO APPLY:** Email a letter of interest/cover letter, a resume, and three or more references to [jobs@y2consultants.com](mailto:jobs@y2consultants.com) with "PLS" as the subject line.

## **ABOUT Y2 CONSULTANTS**

Located in Jackson, Wyoming, Y2 Consultants, LLC (Y2) was founded in 2010 by Managers Brenda Younkin and Zia Yasrobi. On May 1, 2017 Y2 purchased the assets of Pierson Land Works and hired its employees. Y2 provides civil, structural and environmental engineering services; natural resource services; surveying; geotechnical services; land use planning; landscape architecture; and GIS services throughout the Intermountain West. Engineering licensure is currently held in Wyoming, Idaho, Montana, Nevada, Utah, Arizona, Colorado, Oregon, Washington, New York and Florida. Zia Yasrobi holds a Class A General Contractor license in the Town of Jackson.